

# Brunswick Meadows Homeowners Association

---

## REQUEST FOR HOME IMPROVEMENT APPROVAL

In an effort to provide and protect each individual Homeowner's rights and values, it is required that any Homeowner or group of owners considering improvements and/or changes to their home or property, submit a REQUEST FOR HOME IMPROVEMENT APPROVAL to the Architectural Review Committee for planned improvements and/or changes. If any change is made that has not been approved, the Association has the right to ask the Homeowner to remove the improvement(s) and/or change(s) from the property.

Please fill out this form in COMPLETE detail. DATE: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Address Where Construction is to be performed: \_\_\_\_\_

Community Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

=====

Type of improvement/change proposed: \_\_\_\_\_

---

I. Painting:  
Color of Brick \_\_\_\_\_

Color to be used for: (include samples for each area)

Main portion of house \_\_\_\_\_  
(Including Garage Doors)

Trim \_\_\_\_\_  
(Soffit, Fascia Boards, Window Trim, Gutters)

Accents\_Burglar bars \_\_\_\_\_  
(Shutters, Window Hoods, Doors)

II. Basket ball goals are not allowed

III. Structures:

\*\*\*IF YOU ARE BUILDING A STRUCTURE WITH WALLS AND A ROOF, YOU MUST INCLUDE AN ELEVATION DRAWING SHOWING THE DIMENSIONS OF THE STRUCTURE, ESPECIALLY THE HEIGHT.\*\*\*

**Must submit:**

1. Lot survey with the location of the structure indicated
2. Type of materials to be used
3. Dimensions of structure, i.e., height, width and length
4. Samples of roofing material and paint

---

---

---

IV. **Other:**

1. Include brochure/photos
2. Lot survey if being installed in your yard (sprinkler system/lighting)
3. Material sample

Please sign:

*I understand that the Association's Architectural Review Committee will act on this request as quickly as possible and contact me regarding their decision. I agree not to begin property improvements/changes until the Architectural Review Committee notifies me of their approval.*

**I understand and agree that it is the duty of the Owner and any contractor or consultant employed by the Owner to determine that the proposed improvement is structurally, mechanically, and otherwise safe, and that it is designed and will be constructed in accordance with the Covenants and Restrictions applicable to the Lot. I agree that neither the Association, or any Director, Officer, Committee, Managing Agent, or member or employee thereof (the "Indemnified Parties"), shall be liable for damages or otherwise because of the approval or non-approval of this application or any facet thereof. I hereby release, indemnify and hold harmless the Indemnified Parties harmless from any claim, liability, damage, suit and attorney's fees arising out of any action or omission of any of the Indemnified Parties with regard to this application and in regard to the design plan review, construction or inspection of the proposed improvements, including any claims, liability, damages, suits and attorney's fees resulting from the negligent acts of one or more of the Indemnified Parties.**

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Proposed Construction Start Date

\_\_\_\_\_  
Proposed Completion Date

RETURN TO:  
BEACON RESIDENTIAL MGMT  
P.O. BOX 3488, HOUSTON, TX 77253

or email to [MANAGEMENT@BRUNSWICKMEADOWSHOA.COM](mailto:MANAGEMENT@BRUNSWICKMEADOWSHOA.COM)

***PLEASE NOTE: THE ARCHITECTURAL REVIEW COMMITTEE HAS THIRTY (30) DAYS FROM THE DATE THE APPLICATION IS RECEIVED TO REVIEW APPLICATIONS AND RESPOND TO REQUESTS. THANK YOU FOR YOUR UNDERSTANDING.***